



## TRIVICAL PERFORMANCE ACADEMY

29 Park Road, Cheltenham, 3192

phone: 8521 3877

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website: www.trivical.com.au

### Enrolment Form 2020

Date of Enrolment: .....

Student Name: .....

Address: .....

..... P/Code: .....

Phone: (H) ..... (M) .....

Contact Email: .....

D.O.B.: ..... Age: .....

School: .....

Grade: .....

Mothers Name: ..... Phone: .....

Fathers Name: ..... Phone: .....

Emergency Contact: ..... Phone: .....

Illness/Allergies/ : .....

Learning Differences

Previous Dance History: .....

.....

Classes enrolling in: .....

.....

How did you hear about TRIVICAL? .....

All information is correct & I have read the TRIVICAL Rules & Policies

Parent's signature: .....

Please turn over/see below for Rules & Policies

#### OFFICE USE ONLY

TRIAL

ENROL

INTENTIONS

EMAIL LIST

DB ENROLMENT

DB TIMETABLE

DB ACCOUNTS

FILE

## TRIVICAL Rules and Policies

I understand that if this is my child's first lesson, that it is considered a trial/audition. Before I can officially enrol, the teacher will need to confirm if now is the right class for my child to join.

### FEES:

- Full payment of your term fee is required at the end of the previous term to secure your child's place
- Places will not be held without payment
- No refunds are available
- Students with outstanding fees will not be able to participate in concerts or shows
- No student will have a costume sorted for them without costume hire fee & dance fees being paid in full in Term 3
- A small once off enrolment fee for insurance/admin is added to all student's first invoice for the year

### UNIFORM:

- Trivical Top (available from reception), Dance pants/shorts (black preferred), Correct shoes (see reception), Hair up & no jewellery
- All students require correct uniform/footwear after their 3<sup>rd</sup> lesson
- Failure to wear appropriate clothing/footwear may result in child being unable to participate in class
- Dresses & School uniforms are not suitable dance attire

### CLASS PROTOCOL:

- Students arriving 15 minutes late or more to class may not be able to participate due to safety regulations. The decision will be made by the teacher. Students will be welcome to watch the class
- Viewing windows will be open for parents to view classes except in Term 3 & Term 4 - when concert preparations start or if window is becoming a distraction for students.
- If your child is injured, please contact us prior to class. It is important teachers know what the students are capable of doing. If no note is sent, the teacher will decide if the student can participate & how much they can do.

### MISSED LESSONS:

- If your child misses a lesson due to illness, school camp or any other personal matter a make-up lesson can be arranged in that term only. Trivical can inform you of all appropriate classes and you can decide which one suits. Trivical is not responsible if none of the options are suitable for you.
- If your child misses a lesson due to TRIVICAL, a make-up class will be arranged.
- Make-up lessons in Term 3 or 4 can be harder to organize with concert preparations

### CONCERTS:

- Trivical has one END OF YEAR concert (date decided/confirmed early Term 1) where all classes perform.
- Students will be required for 1 weekend rehearsal. Failure to attend may lead to incorrect fitting costumes
- A small fee is added to the Term 3 invoice to cover some concert costs (costume hire etc)

### PHOTOGRAPHY:

- Due to current privacy legislation, no parent is allowed to take photographs inside the studio without permission from Trivical management. No video or still photography is to be taken during class time. Unless written permission has been received by other students/parents, staff & management.
- Trivical reserves the right to use photographs of children taken at the Trivical Performance Academy or any Trivical activities for advertising/publicity purposes unless parents specifically request in writing that they do not wish their child's photographs to be used.

I have read & understand the above Policies & Protocols:

Parent's signature:

.....

Parent's Name:

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